

**VILLAGE OF ALMONT
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR BOARD MEETING
October 24, 2018 at 7:00pm
Almont Municipal Building**

AGENDA

Call to Order

Additions/Deletions to Agenda:

Communications:

Public Comments:

Consent Agenda:

- A. Approval of Minutes
 - 1) Approval of Minutes from the September 26, 2018 Regular Board Meeting

- B. Approval of Bills Payable:
 - 1) King & King Yearly Audit Invoice \$ 500.00
 - 2) Jay Septic – Heritage Festival \$ 695.00
 - 3) Almont Chamber of Commerce Membership \$ 90.00
 - 4) Village of Almont – Street Lights – E. & W. St. Clair \$ 243.67
 - 5) Kim Schall – Dumpster Enclosure Caution Tape \$ 10.59
 - 6) Yard Services – Fall Banners & Banner adjustments \$ 375.00
 - 7) Verdin – Fountain Park Clock Repair \$ 69.30
 - 8) Kim Schall – Certificate Frames for Heritage Festival \$ 12.72
 - 9) Mandy J Florist – Funeral Flower Arrangement (Gloria Howe) \$ 105.99
 - 10) American Tree – Weekly Watering and Fall Planting \$1,800.00
 - 11) Landscape Direct – Fountain Treatment & Maintenance \$ 153.00
 - 12) Buccilli’s Cake & Pizza – Classic Car Show Vouchers \$ 42.00
 - 13) Charlie Browns – Classic Car Show Vouchers \$ 21.00
 - 14) Maria’s Place – Classic Car Show Vouchers \$ 70.00
 - 15) Mikey’s – Classic Car Show Vouchers \$ 196.00
 - 16) Raider Coney Island – Classic Car Show Vouchers \$ 91.00
 - 17) Roza’s Pizza – Classic Car Show Vouchers \$ 28.00
 - 18) Roots – Classic Car Show Vouchers \$ 112.00
 - 19) The Huddle – Classic Car Show Vouchers \$ 126.00
 - 20) Village of Almont – Fountain Park Water Bill \$ 126.39
 - 21) Tri-City Times – Heritage Festival Advertising \$ 377.00
 - 22) Kim Schall – Thank you cards & 2019 Binder \$ 21.19
 - 23) Kim Schall – Monthly Cell Phone \$ 30.00
 - Total to be approved: **\$5,295.85**

Treasurer’s Report:

- A. Statement of Revenues and Expenses for the Four Month Ending September 30, 2018.

Director’s Report:

- A. October Monthly Report

New Business:

- A. Streetscape Quote from Spicer Group
- B. Downtown Christmas Tree – Lights
- C. Holly Day Light Parade
 - 1. Historical Society
 - 2. Announcer
 - 3. Sponsorships/Parade Participants
 - 4. VOLUNTEERS for judging and set-up

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Old Business:

- A. Heritage Festival Final Numbers
- B. Dumpster Enclosure Project Status
- C. DPW Trash Cans Emptied weekly/cost/time
- D. Dr. Lane's/DDA Parking lot update
- E. Salt/Snow Removal of CBD – Bid Document – Need special meeting
- F. DDA Director Evaluation Due – Closed Session

Adjourn